MADISON AREA CARPENTRY
JOINT APPRENTICESHIP COMMITTEE
North Central States Regional Council of Carpenters Training Center
5202 Monument Lane, Madison WI 53704

Meeting Date:  August 27, 2020
Time: 1:00pm
Place: 5202 Monument Lane, Madison WI 53704

MEETING MINUTES (open)

The meeting was held in compliance with Wisconsin’s Open Meeting Law.
The meeting was called to order at 1:02pm by Maurice Mueller.
Roll call of committee members was taken at 1:03pm.

- **Present** – Ryan Daniels, Mike Higgins, Maurice Mueller, Mark Schneider, Scott Watson, Aaron Westhuis, Charlie Vandergriff, and Aaron Zimmerman
- **Absent** – Kris Benish, Corey Bialcik, Apolonio Duran, Joe Lotegeluaki, Scott Nordenstrom, and Jean Vogel
- **Guests Present** – Lisa Perkofski, CTI, and Rob Giese, CTI Training Director Milton Rogers, ATR/BAS (virtually, via Teams Meeting)

**Open Session:**
- Reading and approval of June 25, 2020 meeting minutes. **Motion to approve made by Mike Higgins and seconded by Aaron Westhuis.**

*Pursuant to Open Meetings Law Stat. 19.85(l)(c), Motion made by Charlie Vandergriff and seconded by Mike Higgins to go into closed session at 1:07pm.*

**Closed Session:**
- Closed Session Minutes from June 25, 2020 JAC meeting were read. **Motion made by Mike Higgins and seconded by Charlie Vandergriff to approve contingent upon two corrections**
- Letters of Introduction
- New Indentures
- Transfers, Re-Assignments, and Completions
- Apprentice Reviews & Activities
Return to Open Session: *Motion made by Scott Watson and seconded by Charlie Vandergiff to return to open session at 3:50pm.*

**BAS Report:** Milton reported Liz Pusch was appointed as Section Chief, replacing Joshua Johnson who was appointed to Director and that Sandy Destree is retiring in October 2020. He indicated that BAS has been authorized to hire for several other positions which will help streamline the process from worker, to applicant, to Apprentice. Milton also reported that BAS has determined no personnel will be attending in-person meetings through at least the end of 2020.

**Local 314 Report:** Aaron Zimmerman reported that currently work is slow, but they are working diligently to get Apprentices to work and keep their dues paid.

**New Business:**
- Early Completion Request by the Contractor – Rob Giese opened the discussion to update the procedure which allows Contractors to request early completion of the Apprenticeship Contract for their Apprentices. Milton indicated that he interpreted the processes as being inequitable and would not be allowed. Issue tabled pending further discussion with BAS.

- Next Gen Accuplacer – Rob Giese reported that we are now accepting the Next Gen for applicant purposes and the minimum required score is 237.

- Apprentice Binder – Rob Giese reported the Apprentice Binder was completed and distributed to all new Apprentices throughout the state attending Safety Week this fall. Rob stated that each member of the JAC will get their own copy soon. Per the JAC’s request, Lisa Perkofski will email an electronic version of the Apprentice Binder to the JAC.

- JAC Talking Points – Rob Giese distributed a list of topics for the JAC to cover when speaking to new Apprentice(s). The list covered procedural topics, policies, and requirements of the Apprenticeship Program. The idea behind the list is to be consistent with the information that is being relayed to all new Apprentices when being addressed by the JAC. Rob encouraged the JAC members to provide feedback regarding the list and its contents. Per the JAC’s request, Lisa Perkofski will email an electronic version of the JAC Talking Points to the JAC.

**Old Business:**
- Issue Resolution – Rob Giese explained that at the previous meeting it was voted to allow Rob Giese, Lisa Perkofski, and the two Chairpersons to meet in-between
quarterly JAC meetings to discuss and resolve issues that arise since there is such a large time gap between meetings. BAS has since indicated to have an interim meeting, it must be held within the standards of the WI Open Meeting Law. Therefore, when an interim meeting is needed an agenda will be posted, all members will be invited, BAS will be invited, and minutes will be taken.

Other Business:
- Affirmative Action: See attached log
- Next Meeting: Thursday, November 12, 2020 at 1:00pm
- Adjourn: A motion was made by Scott Watson and seconded by Aaron Zimmerman to adjourn at 4:17pm.